



Fill in this form and enter our prize draw for a chance to win books for your school library

Name: \_\_\_\_\_

School: \_\_\_\_\_

Local Authority: \_\_\_\_\_

Contact No: \_\_\_\_\_

Email: \_\_\_\_\_

I would like to know more about:



For more information contact:  
[schoolslibraryservicesuk@gmail.com](mailto:schoolslibraryservicesuk@gmail.com)

**Schools Library Services UK**  
[www.schoolslibraryservicesuk.org](http://www.schoolslibraryservicesuk.org)



# Setting up the Library

# Stock, IT & Staff

All School Library Services (SLS) differ, but here are some of the ways we can help:

- **Setting up a whole library or a book corner**  
Whether you're setting up a library for the first time or moving one within the school, ask for advice on shelving, furnishing, stock and staff.



- **Buying the right books**  
We can advise you on the most suitable books currently available, to ensure you always have up-to-date and high quality stock. Some SLSs offer a book ordering service with competitive discounts



- **Pre and post OFSTED support**  
Experienced SLS staff can evaluate your library and create a library development plan for you.
- **Advice on library IT systems**  
We can help you choose the best IT system for your library and offer guidance and practical help with its implementation.
- **Staff training**  
Maintain best use of your library by ensuring staff are fully trained. Some SLSs can provide you with a professional librarian on a regular basis.

*'The SLS has supported the school in setting up a new school library, by conducting an audit of library resources and suggesting a plan of action. The professional advice given was very helpful at a time when lots of decisions about a new library had to be made.'* Wilbury School (Enfield)